

Bertha Bartlett Public Library

Board Meeting

Monday, July 28, 2025 6:30 p.m.

Opening of Meeting: Theresa Sens, Secretary

Approval of Agenda

Approval of May Meeting Minutes

Citizens' Appearance

Foundation update – Shelley Hart

Treasurer's Report: Duane Fournier

- Review City reports,
- FY25 review
- July bills, year end

Library update/ Circulation Report: Tara Turner (Adventure pass, summer reading, furniture, Jeeves)

Correspondence/Communications:

Gilbert Update: Tera Sitzman

Board Training : Election of new officers

Building Project Update:

Change Orders

Handicapped ramp, book drop bollards, rear sidewalk

Old Business:

- Change in City Library Ordinance/Board of Trustees Bylaws to consider at-large representatives

Policy updates: Maker space Policy

New Business:

- Panoramic photography pf Library \$
- Change of Library Hours (Monday 8-7, Tuesday 10-7, Wednesday 8-5, Thursday 10-7, Friday 8-5, Saturday 9-2)
- Staff pay increase

Need for volunteers, disposal of unneeded items, selling of book carts, moving items from storage to the building

Adjournment:

Next monthly Board Meeting: Monday, August 25, 6:30 pm

Bertha Bartlett Public Library
Board of Trustees
Minutes
June 23, 2025

Chris Feil, board President, opened the meeting at 6:30p.m. Attending were Trustees Chris Feil, Duane Fournier, Ashlee Mullenbach, Lynn Cummins, Grant Reimers, Laura Donaldson, and Theresa Sens; Tara Turner, library director; Shelley Hart of the foundation; Mary Kay Solberg and Mark Jackson.

The agenda was reviewed. A motion was made by Duane, second by Grant to approve the agenda as written. All approved.

Minutes were reviewed from the May meeting. A motion to approve the minutes as written was made by Theresa, second by Lynn. All approved.

Citizens Appearance – nothing today.

Foundation Report - Shelley gave the report to the board. Donor wall will be installed this month; a donor reception and public open house is scheduled for July 31/August 1; and they request a report from the Trustees after their strategic planning meeting in September so the foundation may evaluate their goals going forward.

Treasurer's Report - Financial and Budget reports were reviewed by Duane. Story City is ending the fiscal year within 1% of the budget. Gilbert library went slightly over budget this year. The board reviewed the June 2025 bills. A motion to approve the bills for June 2025 was made by Duane, second by Theresa. All approved.

Circulation Report – Tara reviewed the Circulation report for the board and gave a library update. Gilbert's library has a partnership with Dog Eared Books in Ames through which they donate books they purchase which can not be sold or returned. The participation for the Summer Reading Program is strong and meeting library goals.

Correspondence – None this month.

Gilbert Update - Tara gave the Gilbert update. She recently met with city council and there are discussions ongoing about renovations or expansions for the Gilbert library space.

Board Training Opportunity – The board reviewed and discussed the current bylaws and possibly changing the language to allow for at-large trustees. No decision made yet. **Need to have changes to bylaws decided by the August meeting for inclusion in the ballot measure.**

Building Project Updates – Tara and Chris gave a building project update to the board. Discussion of outstanding problem areas and proposed solutions. A final walkthrough with the architect will be needed. The city has not yet awarded substantial completion.

Handicapped ramp – The board reviewed and discussed quotes provided by AA Concrete and Grimes Asphalt for handicapped ramp, railing, and book drop bollards.

Duane made a motion to Approve the bid from AA Concrete for Bollards at Book drop, Back sidewalk replacement, Sidewalk Alternate 2 with additional \$2600 for stainless steel rails. Second by Laura. All approved.

Converse air – Board discussed the need for a replacement of one air conditioning unit that is not functioning. **Theresa moved to approve the Converse Conditioned Air proposal for replacement of both units. Laura second. All approved.**

Old Business:

- Open House August 1. There will be a donor reception on the evening of July 31 with a public open house/ribbon cutting on August 1. Discussed that library may open at 3pm for the open house, with the first magician performance at 4pm, a ribbon cutting at 5pm and the second performance at 5:30. Trustees should be present in the new space to discuss the renovations during the open house.

Policy Updates- Collection Development Policy and Controversial Materials form. Reviewed and discussed proposed updates to the policy.

Lynn moved to approve the revised policy with corresponding request for reconsideration. Ashlee second. All approved.

New Business

- Volunteers are needed to work with staff for final cleaning and moving of items/carts after construction is complete. This is an ongoing need.
- Discussion of officers – voting will take place in July.
 - Chris and Grant are leaving the board and this is their last meeting.
 - Two new board members will be appointed in time for our next meeting.
 - New officers will be elected at the July meeting.

Our next meeting will be **July 28 2025 at 6:30pm.**

Theresa made a motion to adjourn the meeting at 7:53pm. Laura second. All approved.

Respectfully

Theresa Sens, Secretary/Trustee

Bertha Bartlett Public Libraries

July 2025

Code	Written To	Date	Amount	Comments/Mileage @ .655/mile-2023
	Story City Bills			
001-4410-6150	Wellmark	auto	\$ 553.00	Health Insurance, TT (split with Gilbert)
001-4410-6371	Black Hills Energy		\$ 49.71	
001-4410-6320	Aspen	auto	\$ 39.16	Trash removal (automatic monthly
001-4410-6320	Sabrina Gogerty	June	\$ 262.50	Cleaning for July
001-4410-6320	Story City Space Center	August	\$ 70.00	Rent for August
001-4410-6320	Computer Resources Specialists	6/28/2025	\$ 112.50	Server issue due to move
001-4410-6320	AA Concrete - front walk	7/25/2025	\$ 7,925.00	ADA ramp, back walk, bollards
001-4410-6320	Converse Air	7/20/2025	\$ 678.93	new control panel
001-4410-6320	Amazon # PD3R, W4R7, 7YLN, 6YMK, XFJY, YF	June	\$ 470.61	Door Stoppers, wall anchors, paint, thermostats
001-4410-6373	Aureon	July	\$ 64.94	Telephone service May
001-4410-6490	Konica Minolta	6/2	\$ 1,316.68	Drum replacement
001-4410-6500	Laura Loots -	7/1	\$ 9.82	Meta - Advertising
001-4410-6500	GNB Visa 48 Hour Printing		\$ 116.93	Grand opening banner
001-4410-6502	Amazon #F3VJ	7/17/2025	\$ 12.79	converting cable
001-4410-6502	GNB Visa - Efax	6/3/2025	\$ 20.32	Fax service
001-4410-6502	GNB Visa Ebay - Printer part fax	7/9/2025	\$ 101.65	Fax module printer
001-4410-6505	Amazon #7yln, 6ymk,xfjy, f3vj,	june	\$ 263.66	lamineate, rings, supplies
001-4410-6505	Vernon #746670	7/14/2025	\$ 75.20	date due slips
001-4410-6506	Amazon #7yln, 6ymk, xfjyfv1t, qj	6/19/2025	\$ 376.17	polish, batteries, papertowels
001-4410-6506	GNB Visa USPS	7/12/2025	\$ 75.55	100 stamps
001-4410-6506	Quill #44764522	7/3/2025	\$ 271.68	tape, paper
001-4410-6770	Sports Illustrated	July	\$ 15.00	Annual Renewal - reduced rate
001-4410-6770	South hamilton Record	July	\$ 34.00	Annual Renewal
001-4410-6772	Amazon tkh6,7yln,fpvt, fv1t	june	\$ 87.07	Books
001-4410-6772	Baker and Taylor			
001-4410-6772	2039150660	5/21	\$ 108.53	Books
001-4410-6772	2039167641	5/28	\$ 155.34	Books
001-4410-6772	2039159250	6/9	\$ 224.24	Books
001-4410-6772	2039184138	6/13	\$ 154.62	Books
001-4410-6772	GNB Visa Thriftbooks refund	6/12	\$ (40.73)	refund
001-4410-6772	GNB VisaThriftbooks	7/7	\$ 14.78	Books
001-4410-6772	Clive Library		\$ 14.49	Fine paid - book replacement
001-4410-6772	Fayette Library		\$ 20.00	Audio Books
001-4410-6774	Overdrive/Bridges/Libby	July	\$ 552.24	Online books
		Total	\$ 14,206.38	
	Gilbert Bills			

Bertha Bartlett Public Libraries

July 2025

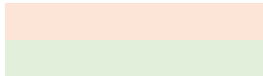
033-4410-6150	Wellmark	auto	\$ 200.00	Health Insurance, TT (split with Gilbert)
001-4410-6505	Vernon #746670	7/14/2025	\$ 75.20	date due slips
033-4410-6772	Baker and Taylor			
033-4410-6772	2039150660	6/23	\$ 26.20	Books
033-4410-6772	2039167641	7/2	\$ 11.40	Books
033-4410-6772	2039159250	6/27	\$ 73.49	Books
033-4410-6772	2039184138	7/14	\$ 102.18	Books
033-4410-6774	Overdrive/Libby/Bridges	July	\$ 552.24	Online books
		Total	\$ 1,040.71	

Submitted 7/24/2025

Approved on this day _____ by _____

Gilbert - Expenses July 2025 - Goal 92 %

<u>Acct #</u>	<u>Gilbert Expenses</u>	2024-2025 Budget	2025-2026 Budget	FY 2025 Year end totals	July 2025 Submitted expenses	Budget remaining
033-4410-6010	Salaries, Full-time	\$ 12,500.00	\$16,750.00	\$ 15,775.14	\$ 1,200.00	90.4%
033-4410-6020	Salaries, Part-time	\$ 30,000.00	\$42,000.00	\$ 29,880.25	\$ 2,700.00	91.0%
033-4410-6110	FICA & Medicare	\$ 3,251.00	\$4,465.00	\$ 3,434.73	\$ 298.35	90.8%
033-4410-6130	IPERS	\$ 4,012.00	\$5,546.00	\$ 4,249.51	\$ 341.25	91.5%
033-4410-6150	Insurance,	\$ 1,200.00	\$1,400.00	\$ 1,792.20	\$ 215.00	82.1%
033-4410-6230	Travel & Training	\$ 250.00	\$339.00	\$ 89.74		100.0%
033-4410-6490	Professional Services	\$ 500.00	\$500.00	\$ 36.00		100.0%
033-4410-6500	Programming	\$ 500.00	\$2,000.00	\$ 399.29		100.0%
033-4410-6502	Technology	\$ -		\$ 30.00		
033-4410-6504	Minor Equipment	\$ -				
033-4410-6505	Cataloging Supplies	\$ 1,250.00	\$1,500.00	\$ 466.86	\$ 75.20	94.0%
033-4410-6506	Office Supplies	\$ 500.00	\$750.00	\$ 241.66		100.0%
033-4410-6507	Misc. Operating Supplies	\$ -		\$ 26.49		
033-4410-6770	Magazines	\$ -	\$500.00	\$ 45.67		
033-4410-6772	Books (have Foundation	\$ 3,287.00	\$7,500.00	\$ 4,284.70	\$ 213.27	93.5%
033-4410-6773	Video	\$ 250.00	\$-	\$ 17.89		100.0%
033-4410-6774	Online Licensing/Databa	\$ 1,500.00	\$1,750.00	\$ 575.00	\$ 552.24	63.2%
033-4410-6910	Transfer	\$ 3,000.00	\$3,000.00	\$ 2,000.00	\$ 250.00	91.7%
	Total Gilbert Exp.	\$ 62,000.00	\$ 88,000.00	\$ 63,345.13	\$ 5,845.31	90.6%



Gilbert - Expenses FY25 Year End- Goal 0 % remaining

Acct #	Gilbert Expenses	2024-2025 Budget	Submitted June 20	Actual June Transactions	Year end totals	Goal 0% Remaining	Budget remaining
033-4410-6010	Salaries, Full-time	\$ 12,500.00	\$ 1,800.00	\$ 1,231.97	\$ 15,775.14	26.2%	\$ (3,275.14)
033-4410-6020	Salaries, Part-time	\$ 30,000.00	\$ 2,800.00	\$ 2,605.44	\$ 29,880.25	-0.4%	\$ 119.75
033-4410-6110	FICA & Medicare	\$ 3,251.00	\$ 345.00	\$ 287.85	\$ 3,434.73	5.7%	\$ (183.73)
033-4410-6130	IPERS	\$ 4,012.00	\$ 295.63	\$ 311.74	\$ 4,249.51	5.9%	\$ (237.51)
033-4410-6150	Insurance,	\$ 1,200.00	\$ 200.00	\$ 204.46	\$ 1,792.20	49.4%	\$ (592.20)
033-4410-6230	Travel & Training	\$ 250.00		\$ -	\$ 89.74	-64.1%	\$ 160.26
033-4410-6490	Professional Services	\$ 500.00	\$ -	\$ -	\$ 36.00	-92.8%	\$ 464.00
033-4410-6500	Programming	\$ 500.00	\$ 350.00	\$ 350.00	\$ 399.29	-20.1%	\$ 100.71
033-4410-6502	Technology	\$ -		\$ -	\$ 30.00		\$ (30.00)
033-4410-6504	Minor Equipment	\$ -		\$ -			\$ -
033-4410-6505	Cataloging Supplies	\$ 1,250.00	\$ 91.16	\$ 91.16	\$ 466.86	-62.7%	\$ 783.14
033-4410-6506	Office Supplies	\$ 500.00		\$ -	\$ 241.66	-51.7%	\$ 258.34
033-4410-6507	Misc. Operating Suppl	\$ -	\$ -	\$ -	\$ 26.49		\$ (26.49)
033-4410-6770	Magazines	\$ -		\$ -	\$ 45.67		\$ (45.67)
033-4410-6772	Books (have Foundatio	\$ 3,287.00	\$ 462.82	\$ 307.15	\$ 4,284.70	30.4%	\$ (997.70)
033-4410-6773	Video	\$ 250.00	\$ -	\$ -	\$ 17.89	-92.8%	\$ 232.11
033-4410-6774	Online Licensing/Data	\$ 1,500.00	\$ -	\$ 575.00	\$ 575.00	-61.7%	\$ 925.00
033-4410-6910	Transfer	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	-33.3%	\$ 1,000.00
	Total Gilbert Exp.	\$ 62,000.00	\$ 9,344.61	\$ 0.85	\$ 63,345.13	2.2%	\$ (1,345.13)

2.2 % or 1345.13 over budget

BBPL - Expenses FY25 Year end - Goal 0 %							
Acct #	Story City Expenses	2024-2025 Budget	Submitted June 20	Actual June Transactions	Year end totals	Goal 0% Remaining	Budget remaining
001-4410-6010	Salaries: Full Time	\$ 50,000.00	\$ 4,200.00	\$ 3,695.91	\$ 47,325.81	-5.35%	\$ 2,674.19
001-4410-6020	Salaries: Part-time	\$ 91,500.00	8500	\$ 8,509.96	84772.38	-7.35%	\$ 6,727.62
001-4410-6110	FICA/Medicare (7.65%	\$ 10,825.00	965.20	\$ 916.75	9978.55	-7.82%	\$ 846.45
001-4410-6130	IPERS (8.75%)	\$ 13,358.00	1143.00	\$ 1,074.27	12219.33	-8.52%	\$ 1,138.67
001-4410-6150	Insurance - Group He	\$ 6,250.00	553	\$ 613.35	5770.48	-7.67%	\$ 479.52
001-4410-6230	Travel/Training	\$ 750.00		\$ -	271.43	-63.81%	\$ 478.57
001-4410-6320	Building/Grounds	\$ 8,800.00	\$ 1,147.16	\$ 1,147.16	\$ 12,017.88	36.57%	\$ (3,217.88)
001-4410-6371	Utilities	\$ 4,500.00	\$ 500.00	\$ -	\$ 2,422.01	-46.18%	\$ 2,077.99
001-4410-6373	Telephone	\$ 1,000.00	\$ 65.68	\$ 65.68	\$ 724.75	-27.53%	\$ 275.25
001-4410-6408	Insurance-General	\$ 8,200.00	\$ -	\$ -	\$ 10,237.66	24.85%	\$ (2,037.66)
001-4410-6490	Professional Services	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,495.00	133.00%	\$ (1,995.00)
001-4410-6499	Miscellaneous	\$ 200.00			\$ 363.88	81.94%	\$ (163.88)
001-4410-6500	Programming	\$ 1,000.00	\$ 1,028.43	\$ 1,028.43	\$ 1,716.87	71.69%	\$ (716.87)
001-4410-6501	Building Supplies		\$ 1,541.78	\$ 1,541.82	\$ 1,641.74		\$ (1,641.74)
001-4410-6502	Technology	\$ 1,000.00	\$ 956.30	\$ 956.30	\$ 1,671.33	67.13%	\$ (671.33)
001-4410-6505	Cataloging Supplies	\$ 1,500.00	\$ 468.33	\$ 468.33	\$ 1,254.65	-16.36%	\$ 245.35
001-4410-6506	Office Supplies	\$ 2,300.00	\$ 658.21	\$ 658.21	\$ 2,878.46	25.15%	\$ (578.46)
001-4410-6507	Misc. Operating supp	\$ 250.00		\$ -	\$ 1,316.49	426.60%	\$ (1,066.49)
001-4410-6508	Petty Cash/Postage	\$ 250.00		\$ -	\$ 100.00	-60.00%	\$ 150.00
001-4410-6727	Capital Equipment	\$ -		\$ -			\$ -
001-4410-6770	Magazines	\$ 1,000.00	\$ -	\$ -	\$ 1,412.84	41.28%	\$ (412.84)
001-4410-6771	Audio	\$ 250.00		\$ -		-100.00%	\$ 250.00
001-4410-6772	Books	\$ 13,067.00	\$ 1,206.59	\$ 1,206.59	\$ 11,935.97	-8.66%	\$ 1,131.03
001-4410-6773	Video	\$ 1,000.00	\$ 5.99	\$ 5.99	\$ 377.31	-62.27%	\$ 622.69
001-4410-6774	Online Databases	\$ 1,500.00		\$ 1,725.00	\$ 2,176.50	45.10%	\$ (676.50)
		\$ 220,000.00	\$ 25,939.67	\$ 26,613.75	\$216,081.32	-1.78%	\$ 3,918.68

estimates

areas of concern1.78% or 3918.68 underbudget

Year end							
Acct #	Gilbert Expenses	2024-2025 Budget	Submitted June 20	Actual June Transactions	Year end totals	Goal 0% Remaining	Budget remaining
033-4410-6010	Salaries, Full-time	\$ 12,500.00	\$ 1,800.00	\$ 1,231.97	\$ 15,775.14	26.2%	\$ (3,275.14)
033-4410-6020	Salaries, Part-time	\$ 30,000.00	\$ 2,800.00	\$ 2,605.44	\$ 29,880.25	-0.4%	\$ 119.75
033-4410-6110	FICA & Medicare	\$ 3,251.00	\$ 345.00	\$ 287.85	\$ 3,434.73	5.7%	\$ (183.73)
033-4410-6130	IPERS	\$ 4,012.00	\$ 295.63	\$ 311.74	\$ 4,249.51	5.9%	\$ (237.51)
033-4410-6150	Insurance,	\$ 1,200.00	\$ 200.00	\$ 204.46	\$ 1,792.20	49.4%	\$ (592.20)
033-4410-6230	Travel & Training	\$ 250.00		\$ -	\$ 89.74	-64.1%	\$ 160.26
033-4410-6490	Professional Services	\$ 500.00	\$ -	\$ -	\$ 36.00	-92.8%	\$ 464.00
033-4410-6500	Programming	\$ 500.00	\$ 350.00	\$ 350.00	\$ 399.29	-20.1%	\$ 100.71
033-4410-6502	Technology	\$ -		\$ -	\$ 30.00		\$ (30.00)
033-4410-6504	Minor Equipment	\$ -		\$ -			\$ -
033-4410-6505	Cataloging Supplies	\$ 1,250.00	\$ 91.16	\$ 91.16	\$ 466.86	-62.7%	\$ 783.14
033-4410-6506	Office Supplies	\$ 500.00		\$ -	\$ 241.66	-51.7%	\$ 258.34
033-4410-6507	Misc. Operating Supp	\$ -	\$ -	\$ -	\$ 26.49		\$ (26.49)
033-4410-6770	Magazines	\$ -		\$ -	\$ 45.67		\$ (45.67)
033-4410-6772	Books (have Foundati	\$ 3,287.00	\$ 462.82	\$ 307.15	\$ 4,284.70	30.4%	\$ (997.70)
033-4410-6773	Video	\$ 250.00	\$ -	\$ -	\$ 17.89	-92.8%	\$ 232.11
033-4410-6774	Online Licensing/Data	\$ 1,500.00	\$ -	\$ 575.00	\$ 575.00	-61.7%	\$ 925.00
033-4410-6910	Transfer	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	-33.3%	\$ 1,000.00
	Total Gilbert Exp.	\$ 62,000.00	\$ 9,344.61	\$ 0.85	\$ 63,345.13	2.2%	\$ (1,345.13)

2.2 % or 1345.13 over budget

Library

	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Salaries, Fu	44,216	45,305	63,358	51,976	51,548	50,000	50,250
Salaries, Pa	53,411	46,981	47,058	56,284	78,452	91,500	106,000
FICA - 7.6%	7,333	6,914	8,294	8,215	9,843	10,825	11,953
IPERS -9.44	9,053	8,715	9,531	10,119	11,624	13,358	14,750
Insurance,	4,545	4,880	10,352	4,886	4,916	6,250	6,500
Travel/Trai	457	382	622	278	986	750	847
Building/Gr	8,970	5,686	5,365	8,136	7,763	8,800	5,000
Equipment	28						
Utilities	1,690	2,285	3,923	4,678	1,032	4,500	4,500
Telephone	4,707	4,838	839	553	971	1,000	500
Insurance, ,	2,618	3,576	3,988	4,718	8,037	8,200	10,800
Professional	885	1,823	577	5,884	977	1,500	1,500
Miscellaneous			95		9	200	250
Programmi	1,894	1,846	1,142	4,765	1,719	1,000	3,250
Building Su	1,163	445	607	914	703		500
Technology	11,635	6,493	1,668	7,282	1,753	1,000	1,000
Minor Equipment					292		250
Cataloging	1,001	116	812	956	985	1,500	1,550
Office Supp	3,723	1,899	1,798	2,475	2,162	2,300	2,500
Miscellaneous Oper. Supplies			116	119	244	250	250
Postage/Pe	450	75	75	184	68		250
Capital Equ	650			4,601		250	-
Magazines	1,695	1,120	1,380	1,089	1,004	1,000	1,500
Audio	658	14	34	26	32	250	250
Books	14,072	13,999	11,535	16,862	17,089	13,067	15,500
Video	1,567	758	639	917	534		600
Online Lice	922	3,074	1,559	4,502	2,282	2,500	2,750
Capital Projects							
TOTAL	133,127	161,224	175,367	200,419	205,025	220,000	243,000

Gilbert Expenses

Gilbert Exp 2024-2025 Budget	FY 25 Budget	FY 26 Budget
033-4410-€ Salaries, Full-time	\$12,500.00	\$16,750.00
033-4410-€ Salaries, Part-time	\$30,000.00	\$42,000.00
033-4410-€ FICA & Medicare	\$3,251.00	\$4,465.00
033-4410-€ IPERS	\$4,012.00	\$5,546.00
033-4410-€ Insurance,	\$1,200.00	\$1,400.00
033-4410-€ Travel & Training	\$250.00	\$339.00
033-4410-€ Professional Services	\$500.00	\$500.00
033-4410-€ Programming	\$500.00	\$2,000.00
033-4410-€ Technology	\$-	
033-4410-€ Minor Equipment	\$-	
033-4410-€ Cataloging Supplies	\$1,250.00	\$1,500.00
033-4410-€ Office Supplies	\$500.00	\$750.00
033-4410-€ Misc. Operating Supplies	\$-	
033-4410-€ Magazines	\$-	\$500.00
033-4410-€ Books (have Foundation funds)	\$3,287.00	\$7,500.00
033-4410-€ Video	\$250.00	\$-
033-4410-€ Online Licensing/Databases	\$1,500.00	\$1,750.00
033-4410-€ Transfer	\$3,000.00	\$3,000.00
Total Gilbert Exp.	\$62,000.00	\$88,000.00

BBPL - Expenses July 2025 - Goal 92 %

Acct #	Story City Expenses	2024-2025 Budget	2025-2026 Budget	FY 2025 Year end totals	July 2025 Submitted expenses	Budget remaining
001-4410-6010	Salaries: Full Time	\$ 50,000.00	\$ 50,250.00	\$ 47,325.81	\$ 3,906.25	92.19%
001-4410-6020	Salaries: Part-time	\$ 91,500.00	\$ 106,000.00	\$ 84,772.38	\$ 9,000.00	90.16%
001-4410-6110	FICA/Medicare (7.65%)	\$ 10,825.00	\$ 11,953.00	\$ 9,978.55	\$ 987.33	90.88%
001-4410-6130	IPERS (8.75%)	\$ 13,358.00	\$ 14,750.00	\$ 12,219.33	\$ 1,129.30	91.55%
001-4410-6150	Insurance - Group Health	\$ 6,250.00	\$ 6,500.00	\$ 5,770.48	\$ 553.00	91.15%
001-4410-6230	Travel/Training	\$ 750.00	\$ 847.00	\$ 271.43	\$ -	100.00%
001-4410-6320	Building/Grounds	\$ 8,800.00	\$ 5,000.00	\$ 12,017.88	\$ 484.16	94.50%
001-4410-6371	Utilities	\$ 4,500.00	\$ 4,500.00	\$ 2,422.01	\$ 49.71	98.90%
001-4410-6373	Telephone	\$ 1,000.00	\$ 500.00	\$ 724.75	\$ 64.94	93.51%
001-4410-6408	Insurance-General	\$ 8,200.00	\$ 10,800.00	\$ 10,237.66	\$ -	100.00%
001-4410-6490	Professional Services	\$ 1,500.00	\$ 1,500.00	\$ 3,495.00	\$ 1,316.68	12.22%
001-4410-6499	Miscellaneous	\$ 200.00	\$ 250.00	\$ 363.88		100.00%
001-4410-6500	Programming	\$ 1,000.00	\$ 3,250.00	\$ 1,716.87	\$ 126.75	87.33%
001-4410-6501	Building Supplies		\$ 500.00	\$ 1,641.74		
001-4410-6502	Technology	\$ 1,000.00	\$ 1,000.00	\$ 1,671.33	\$ 134.76	86.52%
	Minor Equipment		\$ 250.00			
001-4410-6505	Cataloging Supplies	\$ 1,500.00	\$ 1,550.00	\$ 1,254.65	\$ 338.86	77.41%
001-4410-6506	Office Supplies	\$ 2,300.00	\$ 2,500.00	\$ 2,878.46	\$ 723.40	68.55%
001-4410-6507	Misc. Operating supplies	\$ 250.00	\$ 250.00	\$ 1,316.49		100.00%
001-4410-6508	Petty Cash/Postage	\$ 250.00	\$ 250.00	\$ 100.00		100.00%
001-4410-6727	Capital Equipment	\$ -				
001-4410-6770	Magazines	\$ 1,000.00	\$ 1,500.00	\$ 1,412.84	\$ 49.00	95.10%
001-4410-6771	Audio	\$ 250.00	\$ 250.00			100.00%
001-4410-6772	Books	\$ 13,067.00	\$ 15,500.00	\$ 11,935.97	\$ 738.34	94.35%
001-4410-6773	Video	\$ 1,000.00	\$ 600.00	\$ 377.31	\$ -	100.00%
001-4410-6774	Online Databases	\$ 1,500.00	\$ 2,750.00	\$ 2,176.50	\$ 552.24	63.18%
		\$ 220,000.00	\$ 243,000.00	\$ 216,081.32	\$ 20,154.72	90.84%

estimates
areas of concern

Construction costs	9074.54
--------------------	---------

\$ 14,206.38

\$ -

Gilbert - Expenses July 2025 - Goal 92 %

		2024-2025	Budget	2025-2026	Budget	FY 2025 Year end totals	July 2025 Submitted expenses	Budget remaining	
Acct #	Gilbert Expenses								
033-4410-6010	Salaries, Full-time	\$	12,500.00		\$16,750.00	\$	15,775.14	\$ 1,200.00	90.4%
033-4410-6020	Salaries, Part-time	\$	30,000.00		\$42,000.00	\$	29,880.25	\$ 2,700.00	91.0%
033-4410-6110	FICA & Medicare	\$	3,251.00		\$4,465.00	\$	3,434.73	\$ 298.35	90.8%
033-4410-6130	IPERS	\$	4,012.00		\$5,546.00	\$	4,249.51	\$ 341.25	91.5%
033-4410-6150	Insurance,	\$	1,200.00		\$1,400.00	\$	1,792.20	\$ 215.00	82.1%
033-4410-6230	Travel & Training	\$	250.00		\$339.00	\$	89.74		100.0%
033-4410-6490	Professional Services	\$	500.00		\$500.00	\$	36.00		100.0%
033-4410-6500	Programming	\$	500.00		\$2,000.00	\$	399.29		100.0%
033-4410-6502	Technology	\$	-			\$	30.00		
033-4410-6504	Minor Equipment	\$	-						
033-4410-6505	Cataloging Supplies	\$	1,250.00		\$1,500.00	\$	466.86	\$ 75.20	94.0%
033-4410-6506	Office Supplies	\$	500.00		\$750.00	\$	241.66		100.0%
033-4410-6507	Misc. Operating Supplies	\$	-			\$	26.49		
033-4410-6770	Magazines	\$	-		\$500.00	\$	45.67		
033-4410-6772	Books (have Foundation)	\$	3,287.00		\$7,500.00	\$	4,284.70	\$ 213.27	93.5%
033-4410-6773	Video	\$	250.00	\$-		\$	17.89		100.0%
033-4410-6774	Online Licensing/Databases	\$	1,500.00		\$1,750.00	\$	575.00	\$ 552.24	63.2%
033-4410-6910	Transfer	\$	3,000.00		\$3,000.00	\$	2,000.00	\$ 250.00	91.7%
	Total Gilbert Exp.	\$	62,000.00	\$	88,000.00	\$	63,345.13	\$ 5,845.31	90.6%

0.08

BBPL - Expenses July 2025 - Goal 92 %

<u>Acct #</u>	<u>Story City Expenses</u>	2024-2025 Budget	2025-2026 Budget	FY 2025 Year end totals	July 2025 Submitted expenses	Budget remaining
001-4410-6010	Salaries: Full Time	\$ 50,000.00	\$ 50,250.00	\$ 47,325.81	\$ 3,906.25	92.19%
001-4410-6020	Salaries: Part-time	\$ 91,500.00	\$ 106,000.00	\$ 84,772.38	\$ 9,000.00	90.16%
001-4410-6110	FICA/Medicare (7.65%)	\$ 10,825.00	\$ 11,953.00	\$ 9,978.55	\$ 987.33	90.88%
001-4410-6130	IPERS (8.75%)	\$ 13,358.00	\$ 14,750.00	\$ 12,219.33	\$ 1,129.30	91.55%
001-4410-6150	Insurance - Group Health	\$ 6,250.00	\$ 6,500.00	\$ 5,770.48	\$ 553.00	91.15%
001-4410-6230	Travel/Training	\$ 750.00	\$ 847.00	\$ 271.43	\$ -	100.00%
001-4410-6320	Building/Grounds	\$ 8,800.00	\$ 5,000.00	\$ 12,017.88	\$ 484.16	94.50%
001-4410-6371	Utilities	\$ 4,500.00	\$ 4,500.00	\$ 2,422.01	\$ 49.71	98.90%
001-4410-6373	Telephone	\$ 1,000.00	\$ 500.00	\$ 724.75	\$ 64.94	93.51%
001-4410-6408	Insurance-General	\$ 8,200.00	\$ 10,800.00	\$ 10,237.66	\$ -	100.00%
001-4410-6490	Professional Services	\$ 1,500.00	\$ 1,500.00	\$ 3,495.00	\$ 1,316.68	12.22%
001-4410-6499	Miscellaneous	\$ 200.00	\$ 250.00	\$ 363.88		100.00%
001-4410-6500	Programming	\$ 1,000.00	\$ 3,250.00	\$ 1,716.87	\$ 126.75	87.33%
001-4410-6501	Building Supplies		\$ 500.00	\$ 1,641.74		
001-4410-6502	Technology	\$ 1,000.00	\$ 1,000.00	\$ 1,671.33	\$ 134.76	86.52%
	Minor Equipment		\$ 250.00			
001-4410-6505	Cataloging Supplies	\$ 1,500.00	\$ 1,550.00	\$ 1,254.65	\$ 338.86	77.41%
001-4410-6506	Office Supplies	\$ 2,300.00	\$ 2,500.00	\$ 2,878.46	\$ 723.40	68.55%
001-4410-6507	Misc. Operating supplies	\$ 250.00	\$ 250.00	\$ 1,316.49		100.00%
001-4410-6508	Petty Cash/Postage	\$ 250.00	\$ 250.00	\$ 100.00		100.00%
001-4410-6727	Capital Equipment	\$ -				
001-4410-6770	Magazines	\$ 1,000.00	\$ 1,500.00	\$ 1,412.84	\$ 49.00	95.10%
001-4410-6771	Audio	\$ 250.00	\$ 250.00			100.00%
001-4410-6772	Books	\$ 13,067.00	\$ 15,500.00	\$ 11,935.97	\$ 738.34	94.35%
001-4410-6773	Video	\$ 1,000.00	\$ 600.00	\$ 377.31	\$ -	100.00%
001-4410-6774	Online Databases	\$ 1,500.00	\$ 2,750.00	\$ 2,176.50	\$ 552.24	63.18%
		\$ 220,000.00	\$ 243,000.00	\$216,081.32	\$ 20,154.72	90.84%

Construction costs 9074.54

estimates \$ 14,206.38

areas of concern \$ -

BBPL - Expenses FY25 Year end - Goal 0 %

Acct #	Story City Expenses	2024-2025 Budget	Submitted June 20	Actual June Transactions	Year end totals	Goal 0% Remaining	Budget remaining
001-4410-6010	Salaries: Full Time	\$ 50,000.00	\$ 4,200.00	\$ 3,695.91	\$ 47,325.81	-5.35%	\$ 2,674.19
001-4410-6020	Salaries: Part-time	\$ 91,500.00	8500	\$ 8,509.96	84772.38	-7.35%	\$ 6,727.62
001-4410-6110	FICA/Medicare (7.65%)	\$ 10,825.00	965.20	\$ 916.75	9978.55	-7.82%	\$ 846.45
001-4410-6130	IPERS (8.75%)	\$ 13,358.00	1143.00	\$ 1,074.27	12219.33	-8.52%	\$ 1,138.67
001-4410-6150	Insurance - Group Health	\$ 6,250.00	553	\$ 613.35	5770.48	-7.67%	\$ 479.52
001-4410-6230	Travel/Training	\$ 750.00		\$ -	\$ 271.43	-63.81%	\$ 478.57
001-4410-6320	Building/Grounds	\$ 8,800.00	\$ 1,147.16	\$ 1,147.16	\$ 12,017.88	36.57%	\$ (3,217.88)
001-4410-6371	Utilities	\$ 4,500.00	\$ 500.00	\$ -	\$ 2,422.01	-46.18%	\$ 2,077.99
001-4410-6373	Telephone	\$ 1,000.00	\$ 65.68	\$ 65.68	\$ 724.75	-27.53%	\$ 275.25
001-4410-6408	Insurance-General	\$ 8,200.00	\$ -	\$ -	\$ 10,237.66	24.85%	\$ (2,037.66)
001-4410-6490	Professional Services	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,495.00	133.00%	\$ (1,995.00)
001-4410-6499	Miscellaneous	\$ 200.00			\$ 363.88	81.94%	\$ (163.88)
001-4410-6500	Programming	\$ 1,000.00	\$ 1,028.43	\$ 1,028.43	\$ 1,716.87	71.69%	\$ (716.87)
001-4410-6501	Building Supplies		\$ 1,541.78	\$ 1,541.82	\$ 1,641.74		\$ (1,641.74)
001-4410-6502	Technology	\$ 1,000.00	\$ 956.30	\$ 956.30	\$ 1,671.33	67.13%	\$ (671.33)
001-4410-6505	Cataloging Supplies	\$ 1,500.00	\$ 468.33	\$ 468.33	\$ 1,254.65	-16.36%	\$ 245.35
001-4410-6506	Office Supplies	\$ 2,300.00	\$ 658.21	\$ 658.21	\$ 2,878.46	25.15%	\$ (578.46)
001-4410-6507	Misc. Operating supplies	\$ 250.00		\$ -	\$ 1,316.49	426.60%	\$ (1,066.49)
001-4410-6508	Petty Cash/Postage	\$ 250.00		\$ -	\$ 100.00	-60.00%	\$ 150.00
001-4410-6727	Capital Equipment	\$ -		\$ -			\$ -
001-4410-6770	Magazines	\$ 1,000.00	\$ -	\$ -	\$ 1,412.84	41.28%	\$ (412.84)
001-4410-6771	Audio	\$ 250.00		\$ -		-100.00%	\$ 250.00
001-4410-6772	Books	\$ 13,067.00	\$ 1,206.59	\$ 1,206.59	\$ 11,935.97	-8.66%	\$ 1,131.03
001-4410-6773	Video	\$ 1,000.00	\$ 5.99	\$ 5.99	\$ 377.31	-62.27%	\$ 622.69
001-4410-6774	Online Databases	\$ 1,500.00		\$ 1,725.00	\$ 2,176.50	45.10%	\$ (676.50)
		\$ 220,000.00	\$ 25,939.67	\$ 26,613.75	\$216,081.32	-1.78%	\$ 3,918.68

estimates

areas of concern

1.78% or 3918.68 underbudget